

**NOTICE OF REGULAR MEETING & AGENDA
QUEBEC HIGHLANDS METROPOLITAN DISTRICT**

<https://quebechighlandsmetrodistrict.org/>

October 21, 2024

10:00 A.M.

This meeting will be held via teleconferencing and can be joined through the directions below:

<https://us06web.zoom.us/j/81565343661?pwd=X1fu1ZtkOT5bxvL1s6tCQa4w1oAZVv.1>

Meeting ID: 815 6534 3661

Passcode: 187347

Call: 720-707-2699

Board of Directors

AJ Beckman, President	Term to May 2027
Kate Innes, Secretary	Term to May 2027
Geol Scheirman, Treasurer	Term to May 2027
VACANT	Term to May 2025
VACANT	Term to May 2025

1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

2. PUBLIC COMMENT (Items not on the Agenda; Comments limited to three minutes per person)

3. CONSENT AGENDA ITEMS (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda. **Enclosures included in electronic packets; hard copies available upon request.**)

- a. Approval of Minutes from October 23, 2023 Regular Meeting (**enclosure**)
- b. Approval of Claims as of October 21, 2024 (**enclosure**)
- c. Adoption of Resolution No. 2024-10-01: 2025 Annual Administrative Resolution (**enclosure**)
- d. Adoption of Resolution No. 2024-10-02: Joint Amended and Restated Public Records Request Policy (**enclosure**)
- e. Adoption of Resolution No. 2024-10-03: Resolution of Adopting a Digital Accessibility Policy and Designating a Compliance Officer (**enclosure**)
- f. Approval of Independent Contractor Agreement with Heatherly Creative, LLC for Website Remediation and Website Accessibility Services (**enclosure**)
- g. Approval of Proposed General Liability Schedule and Limits and Authorize Approval to Bind Coverage (**enclosures**)

4. FINANCIAL MATTERS

- a. Public Hearing on 2024 Budget Amendment and Consider Adoption of Resolution No. 2024-10-04 (**to be distributed, if needed**)
- b. Public Hearing on 2025 Budget and Consider Adoption of Resolution No. 2024-10-05: Adopting Budget, Imposing Mill Levy and Appropriating Funds (**enclosure**)

5. LEGAL MATTERS

- a. Discuss and Consider Adoption of Resolution No. 2024-10-06: Resolution of Board of Directors Calling Election (**enclosures**)
- b. Consider Approval of Declaration of Covenants, Conditions, and Restrictions of Quebec Highlands (**enclosure**)
- c. Consider Adoption of Resolution No. 2024-10-07: Regarding Policies, Procedures, and Penalties for the Enforcement of the Governing Documents (**enclosure**)
- d. Consider Adoption of Resolution No. 2024-10-08: First Amendment to Funding and Reimbursement Agreement

6. OTHER BUSINESS

- a. Next Meeting – Monday, October 20, 2025 at 10:00 a.m. (2026 Budget Hearing)

7. ADJOURNMENT